

PERSONNEL ACTIVITY REPORT AS OF APRIL 30, 2020

FILLED AND VACANT POSITIONS

Personnel Activity = 9 vacant positions filled / 20 positions in Announcement or Selection Process – Some positions paused due to COVID19

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
DDS	Disability Determination Technician / 0318, 0657, 0455, 0503, 0757, 0116	12/31/2015, 08/13/2019, 11/01/2015, 02/01/2018, 07/01/2015, 11/01/2015	DDS	03/12/2020	03/31/2020	20-087	Diamond Jackson, Gail Graham, Leticia Engmann, Ayo May, Kayla Brudine	05/01/2020
DDS	Disability Program Administrator / 1441	10/21/2019	DDS	04/06/2020	04/10/2020	20-088	Shante Johnson	05/01/2020
OSD	Teacher / 0666	05/31/2020	OSD	03/12/2020	Continuous	20-086	Currently Open	
OSD	Food Services Specialist / 0486	03/01/2020	OSD	04/21/2020	05/08/2020	20-089	Currently Open	
OSD	Direct Care Specialist / 0387, 0837	05/01/2020, 01/14/2020	OSD	02/10/2020	02/24/2020	20-077	Closed due to COVID19	
VR	Vocational Rehabilitation Specialist / 0369	12/01/2019	VR80 - Tulsa	02/24/2020	03/12/2020	20-082	Applicant list sent 03/17/2020	
VR	Vocational Rehabilitation Specialist / 1030	09/26/2018	VR78 – Tahlequah	01/27/2020	02/24/200	20-073	Applicant list sent 02/26/2020	
VR	Vocational Rehabilitation Specialist / 1190	06/17/2019	VR08 – Enid	01/24/2020	Continuous	20-071	Applicant List sent 03/10/2020	
VR	Vocational Rehabilitation Specialist / 0644	11/14/2019	VR42 – Poteau	02/04/2020	Continuous	20-068.1	Applicant list sent 03/04/2020	
VR	Vocational Rehabilitation Specialist / 0438	11/16/2019	VR47 – OKC	02/12/2020	02/25/2020	20-078	Applicant list sent 02/28/2020	
VR	Vocational Rehabilitation Specialist / 0764	07/01/2019	VR81 - Chickasha	09/16/2019	Continuous	20-024.1	Currently Open	
VR	Vocational Rehabilitation Specialist / 0066	03/04/2019	VR06 – Duncan	05/23/2019	06/05/2019	19-114	Pending	
VR	Vocational Rehabilitation Specialist / 1077	10/01/2019	VR07 - Durant	11/06/2019	Continuous	20-050	Applicant list sent 02/24/2020	
VR	Assistive Technology Specialist / 0085	04/01/2018	VR66-Tulsa	07/02/2019	Continuous	19-065.2	Currently Open	

VR	Vocational Rehabilitation Specialist / 0255	06/24/2019	VR23 – OKC Evaluation Center	10/8/2019	Continuous	19-129.1	Currently Open	
VR	Vocational Rehabilitation Specialist / 0750	01/14/2020	VR19 – OKC	03/19/2020	Continuous	20-083.1	Candace Lewis	05/04/2020
VR	Rehabilitation Technician / 0708	02/01/2020	VR05 – Weatherford	04/07/2020	04/13/2020	20-084.1	Courtney Roberts	04/27/2020
SBVI	Carl Albert Intern Executive Fellow / 1159	12/01/2016	SBVI 65 – Stillwater	Unclassified Appointment			Allison Bush	06/01/2020
SBVI	Programs Manager / 1039	03/01/2020	SBVI 90 - OKC	02/07/2020	02/20/2020	20-075	Applicant list sent 02/24/2020	
SBVI	Vocational Rehabilitation Specialist / 0669	10/07/2019	SBVI 69 – Weatherford	10/14/2019	Continuous	20-045	Currently Open	
SBVI	Rehabilitation of the Blind Specialist / 0754	10/01/2018	SBVI 71- Idabel	05/29/2019	Continuous	19-043.3	Currently Open	
SBVI	Vending Facility Business Consultant / 0134	11/23/2019	SBVI 33 – OKC BEP	12/10/2019	Continuous	20-064	Currently Open	
SBVI	Vocational Rehabilitation Specialist / 0935	09/20/2019	SBVI 65 – Stillwater	10/09/2019	Continuous	20-044	Currently Open	
SBVI	Rehabilitation of the Blind Spec / 0924	01/27/2020	SBVI 91 – Tulsa	02/10/2020	Continuous	20-079	Currently Open	
SBVI	Rehabilitation of the Blind Spec / 0582	01/08/2019	SBVI 91- Tulsa	007/17/2019	Continuous	19-085.3	Currently Open	

Waiting for E-List = Waiting to receive electronic applicant log from HCM.

Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

NOTE:

RESIGNATIONS/RETIREMENTS/SEPARATIONS = 2
As of April 30, 2020

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

None

DIVISION OF VOCATIONAL REHABILITATION

None

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

None

OKLAHOMA SCHOOL FOR THE BLIND

None

OKLAHOMA SCHOOL FOR THE DEAF

Retirement = 1

1 = 15 years 3 months

Discharge = 1

1 - 9 years 8 months

DISABILITY DETERMINATION SERVICES

None

CURRENT FTE STATUS

FY 2020

FTE as of April 30, 2020

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	77.5	75.00	0.00	(1.00)	74.00
Vocational Rehabilitation	242.8	217.00	10.00	(7.00)	220.00
Services for the Blind and Visually Impaired	123.5	103.00	7.00	(3.00)	107.00
VR/SBVI-DP	2.00	2.00	0.00	(0.00)	2.00
Oklahoma School for the Blind	98.5	93.00	0.00	0.00	93.00
Oklahoma School for the Deaf	127.3	114.00	2.00	0.00	116.00
Total (NON-EXEMPT)	671.6	604.00	19.00	(11.00)	612.00
Disability Determination Services (EXEMPT)	332.9	309.00	1.00	(332.9)	310.00
TOTAL NON-EXEMPT & EXEMPT	1004.5	913.00	20.00	(343.9)	922.00

FY 20 Budgetary Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Chief of Operations
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Carol Brown, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Brett Jones, Public Information Officer III