**Oklahoma Commission for Rehabilitation Services**

**Department of Rehabilitation Services**

**Oklahoma Library for the Blind and Physically Handicapped**

**Regular Commission Minutes**

**February 10, 2020**

**PRESENT**

Jace Wolfe, Commission Chair

Wes Hilliard, Commission Vice-Chair

Emily Cheng, Commission Member

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 10:30 a.m. by Commissioner Wolfe. All three Commissioners were in attendance, and a quorum was established.

**STATEMENT OF COMPLIANCE**

The Commission Assistant confirmed the Commission for Rehabilitation Services is in compliance with the Open Meetings Act.

**INTRODUCTION OF GUESTS**

There were none.

**PUBLIC COMMENTS**

There were none.

**REPORTS**

**DIRECTOR REPORT**

Commissioner Wolfe recognized Melinda Fruendt. Her report included state committees, meetings, and training attended by the Executive Director and team; updates on AWARE’s projects including their Pilot Program; and Program Standards, Statistical Research update. She reminded everyone of the Persons with Disability Awareness Day at the State Capitol March 10th, and noted the Capitol is still under renovations.

**PRIORITY GROUP UPDATE**

Commissioner Wolfe recognized Terri Williams, VR Field Services Coordinator, reporting for Mark Kinnison, VR Director. She reported there were a total of 133 cases in Priority Group I, 833 in II, and 98 in III, for a total of 1,064.

**FINANCIAL STATUS REPORT**

Commissioner Wolfe recognized Kevin Statham. He gave the Financial Status Reports for FY19 and FY20 as December 31, 2019.

**PERSONNEL ACTIVITY REPORT**

Commissioner Wolfe recognized Tom Patt. He gave the personnel activity report as of January 31, 2020. The activity report also has current FTE status.

**LEGISLATURE REPORT**

Commissioner Wolfe recognized Kevin Nelson. He reported on the FY2020 Legislative session requests.

**UNIFIED STATE PLAN**

Commissioner Wolfe recognized Stephanie Roe, Project Coordinator. She gave an update on the Unified State Plan. The time frame for public comments ends on the 12th of February. The link to this report may be viewed at: [www.oklahomaworks.gov/2020plan](http://www.oklahomaworks.noclick_gov/2020plan). (Vocational Rehabilitation Services portion begins on page 209). She wanted to thank everyone for their assistance.

**OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED**

Commissioner Wolfe recognized Andrew Shockley and Erin Byrne who gave the Commissioners and audience a brief history of the Library and services provided to patrons.

**PRESENTATION OF VIDEO**

Commissioner Wolfe recognized Chris Dvorak, OSD Superintendent. He showed a video of the architect’s plan for the pool and place of refuge at the school.

**VOCATIONAL REHABILITATION REPORT**

Commissioner Wolfe recognized Terri Williams, VR Field Services Coordinator, reporting for Mark Kinnison, VR Director. The report included meetings and conferences attended by the VR Director; production statistics; training for staff and new hires.

**SERVICES FOR THE BLIND AND VISUALLY IMPAIRED REPORT**

Commissioner Wolfe recognized Tracy Brigham, SBVI Director. Her report included training and conferences and meetings she attended; update on the Business Services Program, Transition program, OLBPH and Business Enterprise Program; and production statistics.

**OKLAHOMA STATEWIDE INDEPENDENT LIVING COUNCIL REPORT**

Commissioner Wolfe recognized Sidna Madden, Executive Director of SILC. Her report included national and state meetings; and the Mayor’s Committee on Disability Concerns.

**ACTION ITEMS**

**COMMISSION MEETING MINUTES**

Commissioner Wolfe asked for review and discussion with possible vote to approve the January 13, 2020 Commission for Rehabilitation Services regular Meeting Minutes.

***Motion was made and seconded to approve the January 13, 2020 minutes. All three Commissioners voted in the affirmative. Motion passed.***

**LEGISLATIVE AGENDA**

Commissioner Wolfe recognized Kevin Nelson, Legislative Liaison. He had three legislative requests he would like approval to pursue. Senate Bill 321, is a carry-over bill from last session; Senate Bill 1140, is asking for an exemption from SB 584 for DDS; and Senate Bill 1128 asking for exemption for ASL teachers from testing requirements for teacher certification.

***Motion was made and seconded to approve these three requests. All three Commissioners voted in the affirmative. Motion passed.***

**OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED**

Commissioner Wolfe recognized Kevin Treese to present the January, 2020 donation report for review and discussion with possible vote for approval.

***Motion was made and seconded to approve the January, 2020 OLBPH donations. All three Commissioners voted in the affirmative. Motion passed.***

**OKLAHOMA SCHOOL FOR THE BLIND**

Commissioner Wolfe recognized Rita Echelle to present the January, 2020 donation report for review and discussion with possible vote for approval.

***Motion was made and seconded to approve the January, 2020 OSB donations. All three Commissioners voted in the affirmative. Motion passed.***

**OKLAHOMA SCHOOL FOR THE DEAF**

Commissioner Wolfe recognized Chris Dvorak to present the January, 2020 donation report for review and discussion with possible vote for approval.

***Motion was made and seconded to approve the January, 2020 OSD donations. All three Commissioners voted in the affirmative. Motion passed.***

**NEW BUSINESS**

Commissioner Wolfe asked if there was any New Business. There was none.

**ANNOUNCEMENTS**

Date and location of next regular meeting of the Commission for Rehabilitation Services:

Monday, March 9, 2020 at 10:30 a.m.

Oklahoma Department of Rehabilitation Services

State Office

3535 NW 58th Street

Suite 200

Oklahoma City Ok 73112

**ADJOURNMENT**

Commissioner Wolfe adjourned the meeting.

**Respectfully submitted by Carol Brown, Assistant to the Commission**

**APPROVED MARCH 9, 2020**

**Carol Brown, Assistant to the Commission**